

Waikiki Primary School

Community Code of Conduct Policy

Policy Endorsed By: School Principal & Waikiki PS School Board



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At Waikiki Primary our school community encompasses a wide variety of individuals, all working together towards a goal of supporting students to LEARN, GROW, ACHIEVE, and CELEBRATE. As stated in our school vision, we achieve this together in a safe inclusive learning environment striving to inspire life-long learning.

Our school's core values of:

Honesty – Respect – Responsibility

Are reflected in the expected behaviours of our WAPBS approach as outlined in our H.E.R.O Matrix;

Have Respect – Endeavour – Resilience – Own My Actions



As a school, we value our families' diversity and respect their individual beliefs and practices. We know that parents and guardians are our students most significant role models and we believe that building a positive relationship between home and school is a vital part of the education of all children. As an integral part of our school community, parents and carers are key partners in supporting students to uphold these values. The school expects a high standard of personal behaviour from all members of the school community including parents and guardians when on school grounds, when attending any school events and when communicating with staff, other parents and students.

Some examples of this include;

- Refraining from engaging in malicious or judgemental gossip (in person or online) and ensuring that anything they say about others is truthful and fair.
- Withholding negative communication with any students on school grounds or within the vicinity.
- Refraining from actions and behaviour that constitutes bullying, harassment or discrimination.
- Refraining from offensive or derogatory language or conduct. This includes wearing clothing with offensive language or insignia.
- Not attending school events if intoxicated.
- Not smoking on the school grounds or within vicinity.
- Showing proper care and regard for school property.
- Demonstrate good sportsmanship and respect decisions and outcomes in all school events.
- Approaching school staff, through appropriate channels, as early as possible if you have a concern.



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- Avoiding criticising other members of the school community publicly (either online or in person) before discussing the matter with an appropriate staff member.
- Cyberbullying or the use of social media to publicly humiliate another member of the school community is unacceptable.

Communication and interaction with staff, other parents and students

Effective communication is the key to successful working relationships between all members of the school community. Written and spoken communication should be courteous and respectful. Abusive language, raising your voice, insulting or violent behaviour will not be acceptable.

As a school, we are committed to responding promptly and helpfully to your enquiries, concerns, suggestions and compliments. To support us in this, parents should use the following appropriate channels for communication so as not to disrupt school procedures or routines.

- Communication with staff should occur during business hours by email, Connect messaging or Class Dojo messaging.
- Contacting your child's classroom teacher or a member of our administration team to schedule an appointment.
- If you are unsure who to speak to, contact our School Officer who will direct your enquiry to the appropriate person.
- Any written communication sent after business hours will be responded to by staff as soon as possible on their next working day.

Breach of this code of conduct

In order to safeguard our school community, the Principal may take appropriate action in order to ensure this code of conduct is upheld. In the case of a serious incident, the Principal may consider prohibiting an adult who engages in bullying, intimidation or threatening behaviour that breaches this code of conduct from entering the school grounds and participating in school events in order to safeguard our school community.

Dispute resolution and Complaints

There are policies and procedures in place which parents and caregivers can follow if they have a dispute or concern which they would like addressed. The linked flyer explains the levels of recourse that the public can go through when they have a concern or issue regarding their child's learning.

Talking with my School <http://det.wa.edu.au/policies/detcms/policy-planning-and-accountability/policies-framework/guidelines/talking-to-your-school.en?cat-id=3457094>